

Lake Forest Estates Clean Water District
Board of Directors Meeting
November 9th, 2023 at 6:00 pm
lfecwd.office@gmail.com
573-483-9833

Call to Order: Chairman Mark Basler

Roll Call: Mark Basler, Jim Donze, Don Kuehn, Bruce Giesler and Eric Kelley present.

Approval of Agenda: Motion made by Don Kuehn. Seconded by Eric Kelley. Motion passed with all in favor.

Approval of October Minutes: Motion made by Jim Donze. Seconded by Don Kuehn. Motion passed with Mark Basler, Jim Donze and Don Kuehn voting. Eric Kelley and Bruce Giesler recused themselves due to absence with excuse.

Office Administrator: Julie Orrick

One unpaid account due to vacated home. After discussion, it was determined that we will handle all accounts the same, if unpaid, the water will be disconnected.

Property Manager: Tom Duro

Well #1 pumped 891,000 gallons of water

Well #2 pumped 1,102,800

For a **total** of 1,993,800 gallons

- The lagoon and wells are running well. Tom rebuilt a chlorine pump in well house #1 and that is running well.
- On Sunday, October 22nd at 10:00 am, a water main broke on Lakewood Drive by the overflow dam for Lake Susan. It was repaired between 10:30 – 3 pm that day. The pipe broke due to being placed on a rock that eventually rubbed through.

Treasurer's Report: Eric Kelley

- Financial reports were read.
- Mark Basler brought up the payment to Winkler's Plumbing for the installation of the pool meter was \$500.00 under estimate. Thank you, Winkler's.
- Motion made by Bruce Giesler to approve the financials. Seconded by Don Kuehn. Motion passed with all in favor.

Communication Received: Don Kuehn

Email asking if there is any potential to delay the lowering of Lake Anne to August or September to give us another boating season.

Mark Basler opened with "this will be determined once we receive the final engineering design".

Bruce Giesler explained the timeline once the Board of Trustees accepts Water's proposal. There are many variables including pre-qualifying the contractors and the availability of supplies. At this time, we are unable to quantify the time when Lake Anne will be lowered.

A note came with payment to the office saying that their invoice had not been received and is there any other way to send out quarterly invoices?

The best way to receive your invoice is via email, you can sign up at any time by sending an email to the office or texting "Yes" to the office with your name and lot number. If you haven't received an invoice, you can call the office and Julie will get one to you. We also post the due date at the post office and emails are sent when mailed and approximately five days before they are due.

Rich Cochran sent an email that he is looking at finishing up the treatment plant design within the next two weeks.

Tim Uding asked "who is picking the contractors"

Bruce Giesler answered "Ultimately it is the board's decision" The board will present and take input from the Lake Forest property owners. Bruce also said that material pricing has declined around 5% since the beginning of this year especially steel pricing so we should have some relief on that cost.

Skip Szwargulski asked if they would start on the plant before lowering Lake Anne?

Bruce Giesler said that timeframe will also be in the final design and will be questioned during the review process.

Bob Gustafson asked what the cost of the plant will be?

Bruce Giesler said the complete project cost estimate was developed line item by line item with the treatment plant broken out. We have a cost estimate for the treatment plant.

Open Forum: Don Kuehn

Q: Bob Gustafson: Will we need a full-time operator for the treatment plant?

A: Mark Basler: We have a current part-time operator, Jeremy Meyer who will continue to work for us part-time.

Old Business: Mark Basler

- The awaited report from Liquid Engineering regarding the water tank has been received. Our plan is for the Board to sit down with Tom Duro to go over both reports and the actions suggested.
- Judy Gustafson: Is there any plan to paint the water tank?
Tom Duro: Most of the mold on the outside of the tank can be taken care of by power washing, which we are looking into the cost.

New Business: Mark Basler

- Bruce Giesler's 5-year term is ending April 2024. Bruce will run again but if there is anyone who would also like to run for his position, you must file between December 5-26th, 2023.
Judy Gustafson: If no one runs against Bruce, Lake Forest Estates Clean Water District will not have to pay the \$2,500.00 for the election cost.
Mark Basler: That is correct and I believe the cost is now \$2,800.00
- Administrative Rates and Fees for 2024 will not change with a motion made by Don Kuehn, seconded by Bruce Giesler and passed with all in favor.
- Wastewater rate will increase by \$18.50 a month for 2024 in order to satisfy our contract with the USDA for the sewer plant project. Motion made by Eric Kelley. Seconded by Don Kuehn. Motion passed with all in favor.
- Don Kuehn explained that the water base rate has been billed in advance and now needs to be billed in arrears. Instead of drawing this out over four quarters, the District will take the hit at

the first of the year, your base rate of \$47.85 for the quarter will not be on your January-March invoice.

Larry Robertson: All at once is easier to explain and you will only need to explain it once.

Don Kuehn made the motion to waive the \$47.85 base rate for the first quarter of 2024, billing for water usage only. The base rate of \$47.85 will begin again for the 2nd quarter. Eric Kelley seconded the motion. Motion passed with all in favor.

Adjournment: Motion to adjourn at 6:51 pm was made by Jim Donze. Seconded by Eric Kelley. Motion passed with all in favor.

Please note that the Board of Trustees may adjourn to close sessions pursuant to the Revised Statutes of the State of Missouri to discuss legal, confidential or privileged attorney-client pursuant to Section 310.021 (1), real estate matters pursuant to Section 610.021 (17) or for any other reason allowed by Missouri Law.