

**Lake Forest Estates Clean Water District
Board of Trustees Meeting
September 12th, 2024 at 6:00 pm**

Call to Order: Chairman Mark Basler

Roll Call: Mark Basler, Jim Donze, Don Kuehn, Eric Kelley in attendance. Bruce Giesler absents with notice.

Approval of Agenda: Jim Donze made a motion to approve September's agenda. Motion was seconded by Don Kuehn. Motion passed with all in favor.

Approval of the August Minutes: Don Kuehn made a motion to approve. Seconded by Jim Donze. Motion passed with all in favor.

Office Administrator: Julie Orrick

- The District has received reports of three damaged meters, lids or nodes. The District owns this equipment and when damaged, will replace with our material, charging the homeowner for the damage. We do appreciate the immediate calls we've received and encourage all homeowners to report any noticeable damages.
- Invoices are set to be mailed or emailed October 2nd and 3rd.

Property Manager: Tom Duro

- Well #1 pumped 1,007,000 gallons Well #2 pumped 1,178,700 Total 2,185,700
- No issues with the wells or the lagoons.
- We had two areas where we repaired water lines and now after letting the ground settle, we seeded and straw the areas. We are also going back around the community to make sure the meter pits have the amount of dirt needed to even the ground for mowing and maintenance.

Treasurer's Report: Eric Kelley

- Financial report was read with Don Kuehn making a motion to approve. Seconded by Jim Donze. Motion passed with all in favor.
- Eric Kelley brought the Balance Sheet/Fixed Assets, to the attention of the Board of Trustees. During the yearly State of Missouri audit, it was discovered that the Fixed Assets were not balanced with Insured Fixed Assets. Although the audit passed, it was asked of the Board to correct this discovery. After discussion Don Kuehn made a motion to add the additional fixed assets to the balance sheet. Eric Kelley seconded the motion. Motion passed with all in favor.

Communication Received: Don Kuehn

The district office received an email regarding how far Lake Anne will be lowered. The district responded that the engineer's design is to lower the lake approximately to party cove. Once it is lowered to this location, it will be determined if additional maintenance/work will be needed and act accordingly.

Open Forum: Don Kuehn

None at this time

Old Business: Mark Basler

- Chairman Basler read an email from the engineering department at the MDNR asking our engineer, Rich Cochran for an update on the project design. Mark Basler read that talks were in process regarding an easement downstream and until we cross this hurdle, we cannot move on to update the design of the wastewater facility as needed.
- Q: Skip Swargulski asked if there was any word on when this will happen?
A: We've met twice with the landowner, there is a third meeting needed and if settled, there will be an Anti-Degradation review ordered.
Q: Skip Swargulski asked how far do we need to take the pipe in order for it to be emptied into Indian Creek?
A: Just over a mile

New Business: Mark Basler

None at this time

Adjournment:

Jim Donze made the motion to adjourn, seconded by Eric Kelley. Motion passed with all in favor.

Please note that the Board of Trustees may adjourn to close sessions pursuant to the Revised Statutes of the State of Missouri to discuss legal, confidential or privileged attorney-client pursuant to Section 310.021 (1), real estate matters pursuant to Section 610.021 (17) or for any other reason allowed by Missouri Law.