

Lake Forest Estates Clean Water District

June 9, 2022 at 6:00 pm
LFECWD.OFFICE@GMAIL.COM

Call to Order: Chairman Mark Basler at 6:00 pm

Roll Call: Mark Basler, Don Kuehn and Eric Kelley were present. Bruce Giesler and Jim Donze were unable to attend.

Approval of Agenda: Motion to approve the agenda made by Eric Kelley. Seconded by Don Kuehn. Motion passed with all in favor.

Approval of Previous Meeting Minutes: Motion to approve the previous meeting minutes made by Don Kuehn. Seconded by Eric Kelley. Motion passed with all in favor.

Office Administrators Update: Report made by Tom Duro

- All customer accounts are paid in full
- Third Quarter billing will go out the week of June 20th, Invoices are due July 20th
- An email will go out a week before the due date and a reminder in the post office, on the bulletin board in the clubhouse and on the bulletin board at the front of the complex.

Property Managers Update: Tom Duro

Well Readings:

Well #1	Well #2	Total Usage
820,000	1,060,600	1,880,600

- July 1st Sodium Hypochlorite will increase by \$.25 per gallon

Treasurers Report: Eric Kelley

- Financials to be read, these reports are available to residents during the meeting and will be available by the CWD drop box in the clubhouse after the meeting.
- Question by Don Torretti: Have we paid the attorney yet? Answer: We have not.

Communication Received: Don Kuehn

No communication received in the month of May

Open Forum: Don Kuehn

Q: Tim Uding: Have we applied for more ARPA funds through the county?

A: Mark Basler: Yes. The process was explained and for what items we applied for (pits, risers, fittings, etc.)

Q: Tim Uding: Can we add security cameras to the ARPA fund request?

A: Mark Basler: Yes. We will add it to the list of requested funds.

Q: Don Kuehn: Can we also add backup generator for water pumps in case of emergency/outage?

A: Mark Basler: We will add that to the list also.

Q: Skip Szwargulski: When will we apply for ARPA funds for the meter installation?

A: Mark Basler: After the bid is selected and the contract is awarded.

Old Business: Mark Basler

- Midwest Meter was chosen as the company to provide the meter pits and setters.
- A contract was then signed by Mark Basler on May 17th and an invoice was requested from Midwest so we could submit it to the Ste. Genevieve County Commissioners for payment.
- On May 26th a check for \$90,677.50 for the meter pits and setters was requested from the Ste. Genevieve County ARPA funds.

New Business: Mark Basler

- On June 1st, a Notice to Bid was placed in the Herald with a pre-bid meeting to be held on June 10th. Jim Donze and Bruce Giesler will conduct this meeting, it is not open to the public, contractors only.
- **This meeting was changed to June 13, 2022 because Bruce Giesler and Jim Donze could not make the June 10th meeting. All contractors who were already sent a bid package was contacted and because it was posted in the Herald, Julie manned the office on the 10th for any interested party so that they may receive a bid package.
- On June 2nd, the office received an email from the Commissioner's office, the check for the meter pits was issued. The check was picked up that afternoon and taken to Midwest Meters on June 3rd.

Motion to Adjourn: Motion to adjourn made by Don Kuehn. Seconded by Eric Kelley. Motion passed with all in favor.

**** Please note that the Board of Trustees may adjourn to closed session pursuant to the Revised Statues of the State of Missouri to discuss legal, confidential, or privileged attorney-client matters pursuant to Section 610.021 (1), real estate matters pursuant to Section 610.021 (17), or for any other reason allowed by Missouri Law.