

**Lake Forest Estates Clean Water District
Board of Director's Meeting
February 10, 2022**

Lfecwd.office@gmail.com

Next meeting: March 10, 2022

Call to Order: Mark Basler at 6:00 pm

Roll Call: Mark Basler, Jim Donze, Don Kuehn, Eric Kelley, Bruce Giesler

Approval of Agenda: Motion to approve agenda by Don Kuehn. Seconded by Bruce Giesler. Motion passed with all in favor.

Approval of Previous Meeting Minutes: Motion to approve by Eric Kelley. Seconded by Jim Donze. Motion passed with all in favor.

Office Administrator's Update: Julie Orrick

- Out of 289 resident's 252 have submitted signed User Agreements
- The office has received paid invoices from 274 residents, I will send invoices again on February 24th for outstanding balances.
- The question was asked if the office has received any reason for the late payments or unsigned User Agreements. Answer: I have not received any reason for late pay and only one reason for the unsigned User Agreement, this will be addressed by the LFE Board as it pertains to the assessment fee.
- The tax-exempt forms were signed tonight, they will be submitted to the state for approval.

Property Manager's Update: Tom Duro

- Well Reading:
Well #1 produced 665,000 gallons
Well #2 produced 724,800 gallons
- Blower update: There is only one remaining blower of this Like, Kind and Quality in the United States. The cost is \$4550.00 plus shipping and tax. The repair for the old blower was \$3749.00 plus shipping and tax and is 8 years old.

Treasurer's Report: Eric Kelley

- Financials were read: Motion to approve financials by Don Kuehn. Seconded by Bruce Giesler. Motion passed with all in favor.
- 2022-2023 Budget submitted. Motion to approve by Don Kuehn. Seconded by Jim Donze. Motion passed with all in favor.

Communication Received and Open Forum: Don Kuehn

- Missouri Rural Water Association: Board and Council Training in March and October 2022. Don Kuehn will attend the October session.

- There was one complaint about the assessment, Don Kuehn will defer this to the LFE Board.
- Skip Szwargulski asked if there was any news on the meters. Don Kuehn said that the meter update will be addressed in New Business.

Old Business: Mark Basler

- ARPA Update: LFECWD has been approved for \$290,000.00. This is on a reimbursement program only. The amount requested from the County was \$380,000.00 Mark Basler and Bruce Giesler will inquire as to why the shortage.
- Mark Basler asked for a vote to approve the \$4550.00 plus tax and shipping for the new Blower. Motion to approve was made by Eric Kelley. Seconded by Jim Donze. Motion passed with all in favor.

New Business: Mark Basler

- Meter Update: The Board received three proposals from the top recommended manufacturers. A graph was presented to those in attendance with Manufacturer information, model and cost of the meters. The Board will follow up with the references given and make their decision with vote at the next Board meeting.
- USDA Update: The Clean Water District received the **Letter of Eligibility** from the USDA on February 9, 2022. A copy of the letter is posted on the CWD board in the clubhouse. Eric Kelley and Bruce Giesler explained the importance of this letter and the accomplishments the Board has made thus far.
- Mark Basler said that the CWD is still working for additional Grant money through the State of Missouri.
- Mark Basler asked for a vote of approval for the Legal Service Agreement and Resolution 2022-1. Motion to approve was made by Jim Donze. Seconded by Eric Kelley. Motion passed with all in favor.
- Bruce Giesler brought to the attendees the required scope of work outside of the monthly board meetings. Since there will be a quorum at the “work meetings” we need to provide a way for the public to be notified 24 hours in advance. Don Kuehn said that by putting a notice on the bulletin board in the clubhouse, the minimum notification is satisfied. The Board discussed options on further notification. Mark Basler said that he will contact our attorney for further discussion.

Adjournment: Motion was made by Don Kuehn. Seconded by Jim Donze. Motion passed with all in favor.

Please note that the Board of Trustees may adjourn to close sessions pursuant to the Revised Statutes of the State of Missouri to discuss legal, confidential or privileged attorney-client pursuant to Section 310.021 (1), real estate matters pursuant to Section 610.021 (17) or for any other reason allowed by Missouri Law.