

**Lake Forest Estates Clean Water District**

**Board of Directors Meeting**

**May 13, 2021**

**OPEN Meeting at the Community Center**

13765 Lakewood Drive  
Sainte Genevieve, MO 63670

**Call to order:** at 6:00 pm by Chairman Harley

**Agenda:** Motion to Approve: Motion by Bruce Giesler. Seconded by Don Kuehn. Motion passed with all in favor.

**Approval of Previous Meeting Minutes:** Motion by Bruce Giesler. Seconded by Eric Kelley. Motion passed with all in favor.

**Roll Call:**

Duane Harley: Present  
Tom Donze:  
Don Kuehn: Present  
Eric Kelly: Present  
Bruce Giesler: Present

Jim Donze / new board member is not present but recognized by the members, his experience is a welcomed addition to the board.

**Office Manager's Report: Julie Orrick**

Office information on club house doors/hours 4 weeks out for installation  
Letter to the IRS changing characterization of the district.  
Information sheet for realtors regarding timeline  
Letter submitted by the county clerk/ Sue Wolk certifying James Donze to the board

**Treasurer's Report: Eric Kelley**

Balance Sheet submitted  
Proposed Monthly Bill sheet submitted.  
Tom Duro services to be deferred until fully funded.  
\$2400 repair bill approved

- Monthly calculations Sewer bill – cost on 12 month cycle \$40.71 flat rate
- Question: Will this amount change? Per Duane Harley, it will be reviewed yearly.
- Question: Why not start it now? Bruce Giesler, we have not been approved for the loan at this time.

**Communication Received: Don Kuehn**

- Information received from Lake Forest Estates on Tom Duro's billing rate of \$30.00 hour. Billing to equate to \$480.00 every two weeks for services rendered for water/sewer maintenance activities.
- On 4/12/21 MDNR approved Facility Plan submitted by Waters Engineering. MDNR moves slowly, but this is a big step because they approved Waters plan. Letter read and submitted and posted. The cleanup will be on the front end of Lake Anne.
- Our attorney, Paul Martin issued our "Revised Timeline" on behalf of the Lake Forest Estates Clean Water District for review/approval by the MDNR.

Motion to approve: New Revised Timeline from Paul Martin who drew up response contingent of the USDA loan approval with the start of timeline as noted. Motion by Bruce Giesler. Seconded by Eric Kelley. Motion passed with all in favor.

#### **Public Communications:**

- Duane Harley announced: **We anticipate "No Impact on the 2021 Boating Season".**
- Duane Harley announced: Lake Forest Estates Clean Water District issued both our Annual Report and the Revised Overall Project Timeline. Both reports are available on the Lake Forest Estates website.
- Duane Harley announced: **Based on revised timeline we anticipate "No impact to the 2022 Boating Season".**

#### **Citizens Comments:**

Larry: Bruce mentioned upper lakes water retention. Discussion on what lakes to lower first and what happens if a big rain comes. Seems like it will postpone work if lakes fill back up. Discussion ensued.

#### **Old Business**

- Waters Engineering to develop a proposed monthly flat billing rate prior to USDA loan approval if necessary. Timing of actual "start date" for billing is still under evaluation. \$40.71 water and sewer / prior to the loan.

#### **New Business**

- USDA optimistic that we have met all initial application requirements.
- Board to investigate potential additional grant funding as part of the Federal American Rescue Plan. Future updates pending. Discussion and hiring a Grant Writer for submission to the county.

**Motion/Nomination to fill Vice-Chairman's role vacated by Mark Basler:** Eric Kelley make the motion to replace Mark Basler with James Donze. Bruce Giesler seconded motion. Motion passed with all in favor.

**Adjournment:** Motion to adjourn by Don Kuehn. Eric Kelley seconded motion. Motion passed with all in favor.

**Please note that the Board of Trustees may adjourn to closed session pursuant to the Revised Statutes of the State of Missouri to discuss legal, confidential or privileged attorney-client matters pursuant to Section 610.021 (1), real estate matters pursuant to Section 610.021(17), or for any other reason allowed by Missouri Law.**