

# Lake Forest Estates Clean Water District

January 12, 2023, at 6:00 pm

[lfecwd.office@gmail.com](mailto:lfecwd.office@gmail.com)

**Call to Order:** Chairman, Mark Basler

**Roll Call:** Mark Basler, Jim Donze, Don Kuehn, Bruce Giesler, Eric Kelley

**Approval of Agenda:** Motion by Bruce Giesler, seconded by Eric Kelley. Motion passed with all in favor

**Approval of Previous Meeting Minutes:** Motion by Jim Donze, seconded by Don Kuehn. Motion passed with all in favor

**Office Administrator:** Julie Orrick

- Account Receivables \$16,619.87
- EPA Report hard copies are 50% completed by Tom Duro
- Meter numbers and install in SUBS, the Districts software program to be completed once all the meters are installed.

**Property Manager:** Tom Duro

- Well Readings: **Well #1** 665,000 gallons **Well #2** 672,500 **Total:** 1,337,500 gallons
- 2021 vs. 2022 water usage:  
2021 water consumption 21,054,500 gallons  
2022 water consumption 21,026,700 gallons
- Map of the installation of the valves and hydrants are in the back of the room for review  
Q: Can we fill tankers from the hydrants? A: Yes, tankers can be filled, but pumper trucks cannot be connected to the hydrants due to line size.  
4" water line for all of Lake Forest except Cedar Circle has a 2" water line
- Well #2 kept tripping power, we had it inspected and the pump and panel are good. The theory is that Citizens Electric had a 10% drop in power during the cold snap.

**Treasurer's Report:** Eric Kelley

- Reading the financials
- Approval of the financials: Motion to approve by Bruce Giesler, seconded by Jim Donze. Motion passed with all in favor.

**Communication:** Don Kuehn

Q: How long will my water be shut off? A: If all goes well, approximately 30 minutes

Q: Do they need access to my home to install the meter? A: No

Q: How big will the hole be? A: If all goes as planned, 3' x 5'

Q: Who is going to take care of the mound of dirt and debris in my yard?

A: After the dirt has settled and after a couple of rainy days, the dirt will be removed, and the ground leveled, seeded, and strawed. Please take into consideration the weather, this can throw off the time schedule.

Q: When will they get to my home? Good question, we don't know but the office does a good job of informing the community via email.

Q: I'm a weekender, what do I need to do when I turn my water on after it's been shut off? A: Start by running your water in your bathtub or a faucet without a screen

Q: I didn't get a notice, why? A: For two weeks we hung the green hangers on the doors, people planned for the water to be turned off and the contractors didn't get to their homes OR hangers were hung for 10 homes and they did 14 homes that day. Water District #1 in Arnold, MO was contacted and asked what they do in matters where a hanger is non-productive. Email and text alerts are common and accepted. Julie will be trained on our text alerts system asap.

**Open Forum:** Don Kuehn

Susan Shelton: The office does a good job of informing the community about what is happening with the water projects.

**Old Business:** Mark Basler

- 2023 – 2024 Budget increase  
The \$7,500,000.00 USDA loan for our wastewater upgrade calls for each residence to be billed \$82.00 per month. Instead of raising the quarterly billing to reflect this amount immediately, the Board is recommending an increase of \$18.50 per month for the year 2023 and will revisit the increase in 2024. This will increase the quarterly billing for wastewater only to \$135.98 and the overall quarterly billing (including base water rate and tax) to \$185.03  
This does not reflect the metered water; we will not know that amount for approximately 3-4 months after continuous monitoring.  
Bruce Giesler made the motion to accept the 2023-2024 LFE Clean Water District budget, seconded by Don Kuehn. Motion passed with all in favor.
- Congratulations to Don Kuehn, he ran unopposed for the CWD Board position. We are looking forward to another five years with Don.

**New Business:** Mark Basler

- Meter setting price and discussion to transfer from Lake Forest Estates to Lake Forest Estates Clean Water District (By-Laws)  
The transfer will be discussed in the Associating meeting tonight. The cost of the new meter setting including installment will run approximately \$1700.00 (cost on file)  
Eric Kelley made the motion to set the cost of a new construction meter setting at \$1,700.00 to be reviewed yearly. Bruce Giesler seconded the motion. Motion passed with all in favor
- Discussion of the water shut-offs located in driveways  
There are six homes in Lake Forest Estates with the water shut-off placed in a paved area. The District would like to place the meter close to the home in order not to dig up the paved area. The homeowner would still be responsible for the water lines from their home to the current water shut-off. A waiver to be signed by the homeowner is being reviewed.
- Discussion and vote: The metering equipment is paid for and placed by the District. If the equipment is damaged (for example only: lawn mower, driven over by a vehicle...) the replacement and or repair will be billed to the homeowner.  
Jim Donze made the motion that damage done to the metering equipment will need to be paid for by the homeowner. Seconded by Don Kuehn. Motion passed with all in favor.

**Adjournment:** Motion to adjourn by Jim Donze, seconded by Don Kuehn. Motion passed with all in favor

Please note that the Board of Trustees may adjourn to close sessions pursuant to the Revised Statutes of the State of Missouri to discuss legal, confidential, or privileged attorney-client pursuant to Section 310.021 (1), real estate matters pursuant to Section 610.021 (17) or for any other reason allowed by Missouri Law.